

## **ROLLING ADMISSIONS TO THE GRADUATE PROGRAM IN HISTORY OF THE UFJF FOR INTERNATIONAL CANDIDATES**

The Graduate Program in History of the Federal University of Juiz de Fora (Programa de Pós-Graduação em História da Universidade Federal de Juiz de Fora – PPGH/UFJF) is opening Rolling Admissions and hereby establishes the selection process guidelines to fill vacancies for international candidates who are permanent residents outside of Brazil for the Master's and Doctoral Programs, in compliance with the Program regulations presented herein.

### **1. APPLICANTS**

1.1. The selection process is open to non-Brazilian citizens. A non-Brazilian ermane is any non-Brazilian ermane with ermanente residence outside of Brazil.

§ 1º Brazilian applicants living in a foreign country for more than five years are considered international students.

§ 2º Non-Brazilian citizens residing in Brazil are also considered international students.

### **2. NUMBER OF VACANCIES**

The vacancies will be defined annually by the board based on demand.

### **3. SELECTION PROCESS APPLICATIONS**

3.1. For the current year, applications for international candidates to the Master's and Doctoral Programs of the Graduate Program in History of the UFJF should be submitted to [coord.ppghis@ufjf.br](mailto:coord.ppghis@ufjf.br) with the documents listed in section 3.5. Additional information about the selection process will be posted on the PPGH website: <https://www.ufjf.br/ppghistoria/>

3.2. Applicants must present proficiency certificates for Portuguese (up to one year after enrolling) and one of the second languages required by the Program (English, Spanish, French, or Italian), in compliance with Ordinance/SEI no. 1046 of September 16, 2020, regarding international student enrollment at the

UFJF: <https://www.ufjf.br/prograd/wp-content/uploads/sites/21/2020/09/Potaria-conjunta-1.pdf>

- 3.2.1 Alternatively, foreign language proficiency may be proved by passing a Foreign Language Reading Test administered by the PPGH or by any other institution belonging to the network of Brazilian Federal Postgraduate Programs or by presenting a diploma/certificate of proficiency attested by a language teaching institution, subject to evaluation by the PPGH Board.
- 3.2.2. If approved, applicants who are not native speakers of Portuguese will have one year after enrollment to present a certificate of proficiency in Portuguese.
- 3.3. The PPGH shall not be held responsible for applications not received due to technical or communication issues, congested communication lines, or other aspects that may hinder data transfer.
- 3.4. If approved, the applicant must provide digital copies of the documents and a signed declaration of authenticity to the Graduate Program Office within the period assigned to confirm their admission to the Program, when they will be submitted for institutional academic registration.
- 3.5. During the application period, the applicant must submit scanned versions of the following documents in one of the five languages accepted by the Program:
  - 3.5.1. A memorandum with no more than 3 (three) pages summarizing the applicant's academic and professional career, expectations regarding the academic Master's or Doctoral Program, and the period they will be available for;
  - 3.5.2. Research project (12-page maximum for Master's; 20-page maximum for Doctoral);
  - 3.5.3. CV (in compliance with ORCID models);
  - 3.5.4. All documents required by the DRI resolution (Available at: <https://www.ufjf.br/prograd/wpcontent/uploads/sites/21/2020/09/Potaria-conjunta-pdf>)
  - 3.5.5. Two academic letters of recommendation (in one of the languages accepted by the PPGH); and
  - 3.5.6. The passport ID page, a valid visa, and a document showing the name of the applicant's parents.

3.6. No applicants will be allowed to participate in any stage of the selection process if the required application documents are pending.

3.7. For further information, please contact: [coord.ppghis@ufjf.br](mailto:coord.ppghis@ufjf.br)

#### **4. ADMISSION AND START OF ACTIVITIES IN THE PROGRAM**

4.1. Applications to the Program can be submitted at any time. However, the student will start the Program at the beginning of each academic semester as defined in the UFJF Graduate Program calendar.

#### **5. ENROLLMENT**

5.1. Documents in Portuguese, Spanish, English, Italian, or French will be accepted in compliance with Ordinance/SEI no. 1046 of September 16, 2020, which regulates the enrollment of international students at the UFJF (Available at: <https://www.ufjf.br/prograd/wp-content/uploads/sites/21/2020/09/Potaria-conjunta-1.pdf>).

#### **6. FINAL PROVISIONS**

6.1. The PPGH/UFJF does not guarantee that scholarships will be granted. The availability of scholarships depends on funding agencies, and scholarships will be distributed based on the criteria established by those agencies and the PPGH/UFJF Scholarship Committee.

6.2. Applicants agree to accept all the terms herein to their full extent.

6.3. Any topics not established herein shall follow the Regulations for Stricto Sensu Programs of the Dean of Research and Graduate Studies and the General Regulations of UFJF.