



PROGRAMA DE PÓS-GRADUAÇÃO EM
**ARTES, CULTURA
E LINGUAGENS**



INSTITUTO DE
ARTES E DESIGN
IAD • UFJF



REGULATIONS FOR POSTDOCTORAL FELLOWSHIP – Except for PNPd

POSTGRADUATE PROGRAM IN ARTS, CULTURE, AND LANGUAGES INSTITUTE OF ARTS AND DESIGN FEDERAL UNIVERSITY OF JUIZ DE FORA

OBJECTIVE

Art. 1º. To establish, within the scope of the PPGACL, the Postdoctoral Fellowship with the following objectives:

- I. To consolidate the concentration area, research lines, and research groups linked to the Postgraduate Program in Arts, Culture, and Languages at the Institute of Arts and Design at UFJF;
- II. To contribute to the expansion of knowledge, the progress of science, and technological innovation;
- III. To qualify UFJF as a national and international center for the dissemination of science and technology, and the training of researchers; and
- IV. To provide the researcher with the necessary conditions to consolidate and update their knowledge and/or reorient their research line through investigations conducted in collaboration with research groups.

Art. 2º. The postdoctoral fellowship is understood as research, teaching, and/or bibliographic and/or artistic production activities carried out within the Postgraduate Program in Arts, Culture, and Languages at the Institute of Arts and Design (PPGACL) at IAD/UFJF, developed by holders of a Doctorate degree under the supervision of a supervisor.

§1º Only faculty members accredited as permanent members of the PPGACL, who have supervised at least two completed master's theses at the time of the selection process opening, may supervise postdoctoral fellowships.

§2º The supervisor of the postdoctoral fellowship is responsible for overseeing the activities to ensure the proper progress and completion of the project.

§3º It is mandatory that a significant portion of the supervisor's intellectual production be closely related to the object/focus of the project to be developed.

Art. 3º. Admission to the Postdoctoral Fellowship at the Postgraduate Program in Arts, Culture, and Languages at the Institute of Arts and Design (PPGACL) at IAD/UFJF does not entail an institutional commitment to provide material and financial resources for research or related demands. UFJF will only provide the infrastructure available at PPGACL/Institute of Arts and Design for teaching and/or intellectual production activities.

§1º The postdoctoral fellow is entitled to use library services, access to the wifi network, and facilities suitable for the development of their research project.

§2º Teaching activities include the development of topics in curricular subjects and/or seminars, lectures, and/or workshops held at PPGACL.



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DURATION

Art. 4º. The total duration of the Postdoctoral Fellowship is a minimum of 03 (three) and a maximum of 48 months, and it may be extended multiple times at the discretion of the Postgraduate Program's Collegiate, up to the limit of 48 months.

Sole paragraph. Proposals involving a duration exceeding 12 months must be renewed through an Annual Activity Report and a new work plan. After approval by the supervisor, the plan will be submitted to the Collegiate for analysis and decision regarding its continuation.

ADMISSION

Art. 5º. In order to admit candidates to the Postdoctoral Fellowship in the Postgraduate Program in Arts, Culture, and Languages at the Institute of Arts and Design (PPGACL) at IAD/UFJF, the faculty member responsible for supervision must meet the criteria defined in this Regulation.

Art. 6º. To apply for a Postdoctoral Fellowship in the Postgraduate Program in Arts, Culture, and Languages at the Institute of Arts and Design (PPGACL) at IAD/UFJF, the applicant must hold a doctorate and have the capacity to develop teaching activities within the PPGACL.

§1º The acceptance of candidates with certificates issued abroad does not grant the right to diploma recognition.

§2º The evaluation of the candidate's and supervisor's curriculum, the capacity to develop teaching activities in postgraduate education, the alignment of the project with the desired Research Line, the academic involvement, relevance of the scientific partnership, clarity of the research objectives, and the importance of the project will be carried out by a committee composed of three PPGACL faculty members, at least one of whom is external to the desired research line. The committee will have a maximum of 45 days to analyze and issue an opinion.

Art. 7º. The admission of postdoctoral fellows by PPGACL will be conducted exclusively through a simple selection process in continuous flow, with the final opinion to be approved by the PPGACL Collegiate.

§1º The minimum required documents for postdoctoral applications are:

- a. Updated Lattes Curriculum with supporting documentation from the last 4 years;
- b. Research project following this model: 15 pages, Times New Roman font, 1.5 line spacing, size 12, including: title, abstract, introduction and justification, objectives with definition and delimitation of the study object, method, motivation and relevance, activity plan, execution schedule, and reference bibliography;
- c. Doctorate diploma.

Art. 8º. The candidate's selection must be approved by the PPGACL Collegiate based on the opinion of the Selection Committee.

§1º The postdoctoral fellow's activities may only begin after the registration and



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respective postdoctoral fellow registration in the SIGA system of PPGACL has been officially approved.

§2º Foreign candidates approved in the selection process must comply with legal requirements for entering the country.

POSTDOCTORAL FELLOWSHIP

Art. 9º. The activities carried out by the postdoctoral fellow will, without exception, be voluntary in nature, in accordance with the current legislation. Under no circumstances will UFJF be responsible for offering employment or remuneration, nor for any compensation claims due to possible damages or losses resulting from these activities.

§ 1º The postdoctoral fellow is prohibited from assuming the entirety of teaching activities and assigning grades to students in courses formally assigned to another faculty member.

§ All publications, artistic productions, or other works resulting from the research carried out during the postdoctoral fellowship, or as a result of it, must indicate the affiliation with PPGACL.

CLOSURE

Art. 10º. Upon completion of the fellowship, the postdoctoral fellow must: present a lecture within PPGACL showcasing the results of their research, prepare a Final Postdoctoral Activity Report, which must be approved and submitted by the supervisor to the PPGACL Collegiate, within a maximum of 60 days.

Art. 11º. The final report must necessarily include, in addition to the research results, the following information: Sources and locations of research development, mention of works and/or publications resulting from the research; information about participation in seminars and other events; a global evaluation of the work, pointing out difficulties and facilities encountered, including adaptation to the new environment; information on whether the basic infrastructure, systems, and work methods and complementary activities favored the development of the fellowship.

Sole paragraph. The minimum required documents for issuing the postdoctoral fellowship certificate are:

I - Request (via email) from the postdoctoral fellow to the PPGACL office to initiate the postdoctoral fellowship validation process, which will be issued by CDARA.

II - Minutes of the public session presenting the results of the postdoctoral fellowship, validated by the PPGACL Collegiate, activity report, and supervisor's approval.

FINAL PROVISIONS

Art. 11º. Non-compliance with the provisions of this Resolution, the research regulations, and other normative acts applicable to the postdoctoral fellow will result in

the termination of their activities and subject them to administrative, civil, and criminal responsibility, when applicable.

Art. 12º. Omitted cases will be resolved by the Postgraduate and Research Office of UFJF, after consulting the PPGACL Collegiate.

Juiz de Fora, 15/06/2021.