FEDERAL UNIVERSITY OF JUIZ DE FORA – UFJF

Organizational Knowledge Management Center – CGCO

Academic Management Integrated System–SIGA

# CDARA-COORDINATION OF ACADEMIC AFFAIRS AND RECORDS

# UNIVERSITY CAMPUS–SÃOPEDRO – JUIZDEFORA-MG

**ZIP CODE 36036-900 CNPJ21.195.755/0001-69 E-mail cdara@ufjf.edu.br**

Se no modelo constar alguma informação que não apareça no documento original (a traduzir), retirar a informação que houver a mais no modelo.

Issued on : dd/mm/aaaa

**ACADEMIC RECORD**

**Enrollment no.: Name: Date of Birth:**dd/mm/aaaa

**Mother’s Name:**

**Father’s Name:**

**Place of Birth:** Cidade/Estado

**Nationality: CPF Number:**

**Course:** Código do curso – Nome do curso e outras informações, se houver.

**Locality:** Nome da Faculdade, ou do Campus, quando for o caso.

**Program Accreditation: Exemplo:** Ministerial Order No. 625/2001 – SERES/MEC on 28/03/2001 – D.O.U. published on 02/04/2001, section 1, page 20.

**Level: Course time:** Ex.: Evening

**Admission Procedure:** Entrance Examination, SISU Entrance Examination, Pism etc. Incluir outras informações caso haja.

**Total Points:** 000.00 **Rating:**00

**Academic Performance Index:**00.00

**Curriculum: Status:** Active or Completed

**Secondary Program**: Escola XXXX XXXXX

**Conclusion of the Secondary Program:** 2003 **City:**  Nome de cidade – Estado abreviado, País

***Enrollment no.: Name: Date of Birth:*** *dd/mm/aaaa*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Semester** | **Course Description** | | **Grade** | **Course Status** | **Hours** |
| 2013 | 1 | BIO008GV | INTRODOCTION TO XXXX | 90 | Pass | 60 |
| 2013 | 1 | DDC133 | MANAGEMENT OF XXXX | 10 | Fail (grade) | 60 |
| 2013 | 1 |  |  | 00 | Fail (FNA) | 60 |
| 2013 | 3 |  |  | 80 | Pass | 60 |
| 2014 | 1 |  |  | 00 | Withdrawal | 60 |
| 2014 | 3 |  |  | 00 | Enrolled | 60 |
| 2014 | 3 |  |  | 00 | Enrolled | 60 |
| 2014 | 3 |  |  | 00 | Enrolled | 60 |

[Se precisar, copiar as linhas da tabela acima quantas vezes forem necessárias para a quantidade de disciplinas registradas e substituir pelos dados que constam no documento original.]

[Termos Mais Usados para “Course Status”: Aprovado: PASS; Reprovado por nota: FAIL (GRADE); Reprovado por falta: FAILURE FOR NON-ATTENDANCE (FNA); Equivalências: EQUIVALENCIES; Aproveitamento Interno: CREDITS REAPPLIED; Aproveitamento Externo: CREDIT TRANSFER; Trancamento: WITHDRAWAL; Matrículado: ENROLLED]

**TOTAL**: 00h

[Dependendo do curso, o histórico tem alguma das notas abaixo]

NOTE: Semester (1) First Term (2) Winter Intensive (3) Second Term (4) Summer Intensive

NOTE: FROM 70 TO 79 CONCEPT = C, FROM 80 TO 89 CONCEPT = B, FROM 90 TO 100 CONCEPT = A

Promotion criteria

Grading scale: 0 (zero) to 100 (one hundred) points.

Minimum passing grade: 60% (sixty percent) of the points and 75% (seventy-five percent) attendance.

Internships and Final Course Projects: numerical grade obtained or "APR" (Approved) and "REP" (Not Approved), or provisionally "SC" (No grade). These information should be included in a undergraduate transcript.

**[Alguns históricos têm local e data nesta parte. Se houver, reproduzir]**

**[Reproduzir outras informações, se houver]**

|  |  |
| --- | --- |
| [Nome do subgerente]  Assistant Manager of Academic Records | [Nome do Coordenador]  Coordinator of Academic Affairs and Records |