

## **Coordination of the Graduate Program in Rehabilitation Sciences and Physical-Functional Performance – Master’s Level**

### **REMOTE SELECTION NOTICE FOR THE MASTER’S PROGRAM IN REHABILITATION SCIENCES AND PHYSICAL-FUNCTIONAL PERFORMANCE (PPGCRDF) – 2025**

The Coordination of the Graduate Program in Rehabilitation Sciences and Physical-Functional Performance (PPGCRDF) of the Faculty of Physical Therapy at the Federal University of Juiz de Fora (UFJF), whose concentration area is Performance and Rehabilitation in Different Health Conditions and whose research lines are (i) Cardiorespiratory Performance and Rehabilitation in Different Health Conditions and (ii) Assessment and Intervention Processes Related to the Neuromusculoskeletal System, hereby announces that applications for the remote selection of candidates to the Master’s program will be open, with studies commencing in the second academic semester of 2025.

The selection process will be conducted in accordance with Resolution No. 67/2021 of the UFJF University Council (CONSU); Ordinance/SEI No. 311 of 7 March 2022 issued by the Office of the Vice-Rector for Graduate Studies and Research (PROPP); Resolution No. 28/2023 of the Sectorial Council for Graduate Studies and Research (CSPP); and Normative Instruction PROPP/UFJF No. 2 of 22 January 2024.

The period for completion of the Master’s program, including the preparation and defense of the dissertation, shall be no less than twelve (12) months and no more than twenty-four (24) months, pursuant to Article 50 of the UFJF General Stricto Sensu Graduate Regulations (Resolution CSPP/UFJF No. 28/2023).

#### **1. Target Audience**

Individuals eligible to apply must hold an undergraduate diploma—or an equivalent credential—in any field of study, conferred by a program accredited by Brazil’s Ministry of Education (MEC), or possess a foreign degree that has been duly recognized in Brazil. Possession of an undergraduate degree is an essential prerequisite for enrollment.

## 1. Advisors, Campuses, Research Lines, Research Projects, and Number of Positions Available

Advisor	CAMPUS	Institutional Affiliation	Research Line	Research Projects
Anaelli Aparecida Nogueira Campos <a href="http://lattes.cnpq.br/1380793960958329">http://lattes.cnpq.br/1380793960958329</a>	Juiz de Fora	UFJF-ICB	Assessment and intervention processes related to the neuromusculoskeletal system	Behavioral, physiological, and cognitive aspects related to the prediction and generation of actions  Anatomical-physiological and clinical study of the motor system in animal and human models
Anderson José <a href="http://lattes.cnpq.br/8217436014500962">http://lattes.cnpq.br/8217436014500962</a>	Juiz de Fora	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Emotional, social, and behavioral impacts of physiotherapy, rehabilitation, and physical activity in individuals with respiratory disorders and different health conditions  Physical and functional assessment and intervention in individuals with respiratory disorders and different health conditions
Akinori Cardozo Nagato <a href="http://lattes.cnpq.br/4490689552893543">http://lattes.cnpq.br/4490689552893543</a>	Juiz de Fora	UFJF-Departamento de Biofísica e Fisiologia	Cardiorespiratory performance and rehabilitation in different health conditions	Pathophysiological studies of the respiratory and cardiovascular systems applied to different health conditions.
Carla Malaguti <a href="http://lattes.cnpq.br/0074687127503338">http://lattes.cnpq.br/0074687127503338</a>	Juiz de Fora	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Physical-functional assessment and intervention in different health conditions.
Daniel Godoy Martinez <a href="http://lattes.cnpq.br/3612223055224485">http://lattes.cnpq.br/3612223055224485</a>	Juiz de Fora	UFJF-FAEFID	Cardiorespiratory performance and rehabilitation in different health conditions	Acute and periodic effects of physical exercise on cardiovascular, adverse, and autonomic disorders in various situations.

Diogo Carvalho Felício <a href="http://lattes.cnpq.br/4575024405196776">http://lattes.cnpq.br/4575024405196776</a>	Juiz de Fora	UFJF-FACFISIO	Assessment and intervention processes related to the neuromusculoskeletal system	Physiotherapeutic assessment and intervention in different musculoskeletal conditions.
Diogo Simões Fonseca <a href="http://lattes.cnpq.br/4706804951472122">http://lattes.cnpq.br/4706804951472122</a>	Juiz de Fora	UFJF-FACFISIO	Assessment and intervention processes related to the neuromusculoskeletal system	Physical-functional assessment and biomechanical modeling of human movement in different health conditions  Physiotherapeutic interventions in patients with osteoarthritis
Érica Cesário Defilipo <a href="http://lattes.cnpq.br/2108650298722334">http://lattes.cnpq.br/2108650298722334</a>	Governador Valadres	UFJF-GV	Assessment and intervention processes related to the neuromusculoskeletal system	Physiotherapeutic assessment and intervention in children with neuromusculoskeletal disorders.
Íbis Ariana Peña de Moraes <a href="http://lattes.cnpq.br/9261980445261148">http://lattes.cnpq.br/9261980445261148</a>	Governador Valadres	UFJF-GV	Cardiorespiratory performance and rehabilitation in different health conditions	Virtual reality rehabilitation on heart rate variability during hospitalization.
Leonardo Barbosa de Almeida <a href="http://lattes.cnpq.br/4483467983148933">http://lattes.cnpq.br/4483467983148933</a>	Juiz de Fora	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Physiotherapeutic approach to the biopsychosocial aspects of people with cancer.
Lidiane Aparecida Fernandes <a href="http://lattes.cnpq.br/5021585349005971">http://lattes.cnpq.br/5021585349005971</a>	Ouro Preto	UFOP	Assessment and intervention processes related to the neuromusculoskeletal system	Behavioral and neurobiological aspects related to manual asymmetries in chronic stroke survivors.  Relationships between motor behavior, cognitive performance, and functionality.
Lilian Pinto da Silva <a href="http://lattes.cnpq.br/0661659409442444">http://lattes.cnpq.br/0661659409442444</a>	Juiz de Fora	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Behavioral and neurobiological aspects related to manual asymmetries in chronic stroke survivors.  Relationships between motor behavior, cognitive performance, and functionality.
Marco Antonio Cavalcanti Garcia <a href="http://lattes.cnpq.br/2198884807181845">http://lattes.cnpq.br/2198884807181845</a>	Juiz de Fora	UFJF-ICB	Assessment and intervention processes related to the neuromusculoskeletal system	Neuromechanical aspects of laterality.
Maycon de Moura Reboredo	Juiz de Fora	UFJF-FACMED	Cardiorespiratory performance and rehabilitation in different	Assessment of cardiopulmonary performance and the effects of interventions in patients with

<a href="http://lattes.cnpq.br/7917461069763204">http://lattes.cnpq.br/7917461069763204</a>			health conditions	chronic diseases.
Paula Silva de Carvalho Chagas <a href="http://lattes.cnpq.br/6390215585850045">http://lattes.cnpq.br/6390215585850045</a>	Juiz de Fora	UFJF-FACFISIO	Assessment and intervention processes related to the neuromusculoskeletal system	Assessment of functionality in infants, children, and adolescents with neuromotor disorders, chronic health conditions, and related factors.
Rafael Silveira Freire <a href="http://lattes.cnpq.br/3571804554189976">http://lattes.cnpq.br/3571804554189976</a>	Governador Valadres	UFJF-GV	Assessment and intervention processes related to the neuromusculoskeletal system	Low back and neck pain: prevalence, sociodemographic, behavioral, and clinical determinants, and effectiveness of physiotherapeutic interventions.
Rayla Amaral Lemos <a href="http://lattes.cnpq.br/0911655547784707">http://lattes.cnpq.br/0911655547784707</a>	Juiz de Fora	UFJF-FACFISIO	Assessment and intervention processes related to the neuromusculoskeletal system	Contextual factors, functionality, care, health, well-being, and development in early childhood: mapping, analysis, and promotion.
Roberta Lins Gonçalves <a href="http://lattes.cnpq.br/7353579266183058">http://lattes.cnpq.br/7353579266183058</a>	Juiz de Fora	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Innovative Technologies, Functional Assessment, and Rehabilitation in Different Health Conditions.
Number of positions offered in the research line “Cardiorespiratory performance and rehabilitation in different health conditions”				<b>Total: 12</b> Positions reserved for affirmative action: 6
Number of positions offered in the research line “Assessment and intervention processes related to the neuromusculoskeletal system”				<b>Total: 16</b> Positions reserved for affirmative action: 8

Each candidate may apply for only one position. In the online application form, the candidate must indicate their preferred research line.

### 3. Application

Applications must be submitted exclusively online by the candidate through the following website: <https://sigax.ufjf.br/publico/posstricto/edital/1350>

#### 3.1. Application Period

From April 22, 2025, to May 29, 2025.

#### 3.2. Required Documents for Application

- Completed electronic application form, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>);
- Simple copy of birth or marriage certificate;
- Simple copies of the identity card (RG) and CPF (Brazilian tax ID);
- Simple copy of the voter registration card;
- Proof of voting in the last election or a certificate of electoral compliance issued by the TSE website

(<http://www.tse.jus.br/eleitor/servicos/certidoes/certidao-de-quitacao-eleitoral>);

- f) Simple copy of the military discharge or reserve certificate, for male candidates;
- g) For foreign candidates, a simple copy of a valid identification document and a temporary or permanent visa authorizing studies in Brazil during the course (as per Article 14, V, of the General Regulations for Stricto Sensu Graduate Programs);
- h) Simple copy of the undergraduate diploma or equivalent document, or, if not yet available, a declaration issued by the competent authority at the home institution, stating the expected graduation date, which must occur before enrollment in the master's program;
- i) Proof of payment of the application fee, according to Annex 1 of this notice, or documentation proving exemption from the fee;
- j) Declaration of availability to dedicate 20 (twenty) hours per week to the graduate program, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>);
- k) Proof of proficiency in Portuguese for foreign candidates, in accordance with Article 25 of the UFJF General Regulations for Stricto Sensu Graduate Programs;
- l) Proof of proficiency in English, for candidates who choose to replace the language proficiency test in the third stage of the selection process;
- m) Dissertation pre-project prepared according to the guidelines in item 4 of this notice;
- n) Updated Lattes Curriculum Vitae (complete version);
- o) Scoring table of the curriculum, duly completed by the candidate, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>);
- p) Supporting documentation for all information included in the Lattes Curriculum, in the order presented, in landscape format.

Notes:

- All documents must be submitted in PDF format.
- According to Decree No. 9.094/2017, notarization of submitted documents is not required.
- Scanned files must have appropriate quality and resolution to allow clear visualization of all information.

### 3.3. Application Categories

In the application form, the candidate must choose one of the following categories:

General admission;

Positions reserved for affirmative action, by selecting one of the groups listed in Article 2 of Resolution No. 67/2021 of the University Council (CONSU):

I - Black individuals (Black or Brown);

II - Traditional Peoples and Communities;

III - Trans persons (transgender, transsexual, and travesti individuals);

IV - Persons with Disabilities (PwD);

V - Refugees, asylum seekers, or humanitarian immigrants.

### 3.4. Reserved Positions (Categories I to V)

To apply for the reserved positions under categories I to V, the candidate must complete and sign the self-declaration form corresponding to the selected group. The template is available on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>). The group selected at the time of application cannot be changed at any stage of the selection process. For further details, consult Ordinances No. 04/2022 and No. 311/2022 from PROPP, available on the same website.

### 3.5. Application Fee

The application fee is R\$ 130.55, which covers the administrative costs of the selection process. The payment slip must be generated through the National Treasury website, as instructed in Annex 1 of this notice. Payments made after the application deadline will not be accepted, resulting in rejection of the application. The application

fee will not be refunded under any circumstances. Candidates whose scheduled bank payment is not completed by the final day of the application period will also have their application denied.

A full exemption of the application fee will be granted to candidates who meet the criteria established by Law No. 12.799, dated April 10, 2013. To request a fee waiver due to low income, the candidate must submit a handwritten, signed declaration affirming compliance with the law. The program's administrative office will verify the information using the CadÚnico system. The fee charge is supported by Legal Opinion No. 140/2015 from the Federal Attorney's Office at UFJF, dated February 27, 2015.

### **3.6. Communication with Candidates**

All communication during the selection process will take place through the candidate portal, the notice board on SIGA X, or, when necessary, via email. It is the candidate's responsibility to provide a valid email address, regularly check the candidate portal and the SIGA X notice board, and inform the PPGCRDF office ([mestrado.fisioterapia@ufjf.br](mailto:mestrado.fisioterapia@ufjf.br)) of any email changes during and after the selection process.

### **3.7. Additional Remarks:**

1. The absence of or incorrect submission of any required document will result in the rejection of the application.
2. Candidates with disabilities (PwD) must inform the PPGCRDF, at the time of application, of any accessibility needs or other conditions to ensure equal participation in the selection process.
3. After the publication of the final approved results, the documents of non-selected candidates and selected candidates who do not enroll will be stored in a virtual drive of the PPGCRDF for one (1) year, in accordance with current institutional regulations.
4. The selection process will be valid for one (1) year and may be extended for the same period if a new selection process cannot be held in the following year.
5. The number of available positions represents a maximum limit; however, there is no obligation for the PPGCRDF to fill all positions.

## **4. Dissertation Pre-Proposal**

The dissertation pre-proposal must be prepared according to the research line selected by the candidate and must strictly follow the structure outlined below. It must not exceed seven (7) pages, including the cover page. The document must be typed on A4 paper, using Arial font, size 11, with single line spacing. Pre-proposals that do not comply with these standards will result in disqualification of the candidate.

The general data must include the title of the pre-proposal and the following components:

- a) Introduction, Problem Description, and Justification: Describe the state of the art related to the proposed problem, highlighting its relevance and rationale;
- b) Objectives: Clearly state the general objective and specific objectives of the research;
- c) Strategies/Methodology: Provide details on the study design, sample, instruments/procedures, and data analysis;
- d) Expected Results: Indicate the anticipated outcomes;
- e) Timeline: Present the timeline of the activities to be carried out;
- f) Budget: Provide a detailed budget if requesting funding, or demonstrate financial feasibility;
- g) References: List references in ABNT format.

## **5. Examination Committee**

The Examination Committee will be composed of the following professors from the permanent faculty of the PPGCRDF:

Profa. Dra Anaelli Aparecida Nogueira Campos



Prof. Dr. Anderson José  
Prof. Dr. Akinori Cardozo Nagato  
Profa. Dra Carla Malaguti  
Prof. Dr. Daniel Godoy Martinez  
Prof. Dr. Diogo Carvalho Felício  
Prof. Dr. Diogo Simões Fonseca  
Profa. Dra Érica Cesário Defilipo  
Profa. Dra Íbis Ariana Peña de Moraes  
Prof. Dr. Leonardo Barbosa de Almeida  
Profa. Dra Lidiane Aparecida Fernandes  
Profa. Dra Lilian Pinto da Silva  
Prof. Dr. Marco Antonio Cavalcanti Garcia  
Prof. Dr. Maycon de Moura Reboredo  
Profa. Dra Paula Silva de Carvalho Chagas  
Prof. Dr. Rafael Silveira Freire  
Profa. Dra Rayla Amaral Lemos  
Profa. Dra Roberta Lins Gonçalves

The candidate with a confirmed application may request the disqualification of one or more members of the Examination Committee by submitting a formal request to the PPGCRDF, provided that there is a documented link that may compromise the impartiality of the process (such as links, references, or other supporting evidence). The challenged member(s) will be replaced by another faculty member(s) from the PPGCRDF, ensuring the proper conduct of the selection process and the candidates' right to prior knowledge of the committee's composition.

The Examination Committee will have access to the candidate's name during the first stage. For all stages of the selection process, the evaluation will be conducted by at least two members of the committee listed above.

## **6. Selection Process**

The selection process will be conducted remotely, beginning on April 11, 2025, in accordance with the schedule detailed in item 9 of this notice. The PPGCRDF is not responsible for any technical problems (equipment, connectivity, or communication) experienced by candidates. It is the candidate's responsibility to ensure the maintenance of their equipment and internet connection throughout all stages. Technical failures that prevent participation will result in disqualification.

### **6.1. First Stage – Lattes Curriculum Evaluation (Eliminatory and Qualifying)**

The Lattes Curriculum will be evaluated by a committee composed of at least two faculty members from the Examination Committee. Up to three (3) candidates per available position in each research line will advance to the next stage, ranked in descending order of score. The curriculum and supporting documents must follow the sequence described below. The results of this stage will be published by name on the SIGA X notice board and the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule in item 9.

### **Scoring Criteria for the Lattes Curriculum:**

a) Scientific articles published in indexed journals (according to WebQualis 2017–2020 classification in the areas of Physical Education, Physiotherapy, Speech Therapy, and Occupational Therapy, on the Capes Sucupira Platform):

A1: 10 points each; A2: 9; A3: 8; A4: 7; B1: 6; B2: 5; B3: 4; B4: 3.

Articles in press (i.e., accepted for publication) will be accepted with proof of acceptance (e.g., email confirmation).

b) Abstracts published in scientific event proceedings (congresses, meetings, seminars, etc.): 2 points each; oral/poster presentations at events: 1 point each (maximum of 20 points);

- c) Book chapter with ISBN: 5 points each;
- d) Book with ISBN: 10 points each;
- e) Registered patent with INPI: 10 points each (maximum of 20 points);
- f) Specialization or residency: 10 points each (maximum of 10 points);
- g) Academic monitoring, professional training\*, or extension project: 2.5 points per semester (4–6 months). Only activities at higher education institutions, public agencies, or recognized institutions will be accepted, if properly documented and related to the candidate's academic background. Extension courses will not be considered;
- h) Scientific initiation: 7.5 points per semester (4–6 months) – maximum of 20 points;
- i) Teaching experience in higher education (minimum 45 hours/semester): 5 points per semester (maximum of 20 points).

### Score Calculation:

The maximum score for this stage is 100 points. The candidate's score will be calculated as:

Final score in Stage 1 = (candidate's raw score / highest score among all candidates) × 100

## 6.2. Second Stage – Evaluation of the Dissertation Pre-Proposal (Eliminatory and Qualifying)

The written evaluation of the pre-proposal will be carried out by a committee composed of at least two faculty members from the Examination Committee. The proposal will be graded on a scale from 0 to 100 points. Candidates scoring below 70 points will be eliminated, while those scoring 70 or above will be considered qualified. The results will be published by name on the SIGA X notice board and on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule in item 9.

**Evaluation Criteria:** 1) Relevance of the study; 2) Theoretical foundation; 3) Objectives; 4) Study design; 5) Sample; 6) Instruments and procedures; 7) Data analysis; 8) Quality of writing; 9) Relevance and up-to-dateness of references; 10) Timeline and financial feasibility. Each criterion is worth 100 points. The final score will be the arithmetic mean of the evaluations assigned by each reviewer.

## 6.3. Third Stage – Oral Defense of Pre-Proposal and Language Proficiency in English or Portuguese (Eliminatory and Qualifying)

Individual oral defense schedules will be published on the PPGCRDF website. This stage will be conducted via Google Meet with at least two members of the Examination Committee. The meeting link will be sent by email up to 24 hours in advance.

The candidate must:

- Be online 30 minutes before the scheduled time, with a computer equipped with a camera, microphone, and stable internet connection;
- Present a valid photo ID at the beginning of the session (otherwise, participation will not be allowed);
- Be on time, with a maximum delay tolerance of 10 minutes (late arrivals beyond this or absences will result in disqualification).

The session will be recorded and stored. This stage has two parts:

**First Part:** Online oral defense of the pre-proposal, related research line topics, and knowledge of the recommended bibliography (0 to 70 points).

**Evaluation Criteria:** 1) Project relevance; 2) Theoretical foundation; 3) Study design; 4) Sample; 5) Instruments and procedures; 6) Data analysis; 7) Timeline and financial feasibility; 8) Overall assessment. Each criterion is scored out of 100 and converted into a score of up to 70 points.

**Second Part (Options A or B):** Language Proficiency in English (or Portuguese for foreign applicants) worth 0 to 30 points. The total score for this stage (0 to 100) is qualifying with scores  $\geq 70$  and eliminating with scores  $< 70$ .

- **Option A:** Reading and interpretation of a scientific article abstract in English (or Portuguese for foreigners), provided during the oral defense. Candidates will have 10 minutes to read and answer questions, with the use of a printed dictionary permitted. The score (0–30) is based on performance.



- **Option B:** Submission at the time of application of a valid English proficiency certificate in PDF format from one of the following:
  1. TOEFL (minimum 72 IBT, 550 PBT or ITP);
  2. IELTS Academic (minimum reading score of 6.0);
  3. Cambridge FCE, CAE, or CPE (grades C, B, or A);
  4. Michigan ECCE (LP, P, or H) or TOEIC (minimum score 300);
  5. CEFRL certificate (minimum level B1) from a licensed institution.

Online certificates not included in the list will not be accepted. If valid, the candidate automatically receives 30 points.

#### 6.4. Final Score of the Selection Process

The final score will be the sum of the three stages (Stage 1 + Stage 2 + Stage 3) and will be published by name on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule in item 9.

#### 6.5. Ranking

Candidates will be ranked in descending order by final score, within each research line. A list of accepted and waitlisted candidates will be published for each line. In the case of remaining positions, waitlisted candidates may apply for them, provided they are accepted by an advisor from the chosen line.

#### 6.6. Tie-Breaking Criteria

In the event of a tie, the higher score in the Second Stage (pre-proposal evaluation) will prevail.

#### 7. Results

The results of all stages of the selection process will be officially published on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule in item 9 of this notice, and will also be available on the SIGA X notice board. The results from this selection process cannot be used for future PPGCRDF selection processes.

#### 8. Appeals

Candidates may file appeals at all stages of the selection process, in accordance with the deadlines established in the schedule (item 9 of this notice). Appeals must be submitted using the "Appeals" form, available in the Candidate Area. Information regarding submitted appeals will be accessible to candidates and Examination Committee members at the following website: (<https://sigax.ufjf.br/publico/posstricto/edital/1350>).

Candidates are guaranteed the right to access all test materials and scoring spreadsheets, as well as to request copies of their documents related to the selection process. Access to these documents, including evaluation feedback, is ensured by Resolution No. 06/2013 of the CSPP.

#### 9. Schedule

Date	Time	Location	Activity
April 22, 2025 to May 29, 2025	From 8:00 AM on 04/22/2025 until 11:59 PM on 05/29/2025	Online: <a href="https://sigax.ufjf.br/publico/posstricto/edital/1350">https://sigax.ufjf.br/publico/posstricto/edital/1350</a>	Application for the selection process
June 2, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Application approval

From June 2, 2025, to June 4, 2025	From 1:00 PM on 06/02/2025 to 1:00 PM on 06/04/2025	Candidate Area	Appeal period regarding application approval and request to challenge Examination Committee member(s)
June 5, 2025	Until 1 PM	Candidate Area	Response to appeal on application approval and committee member challenge.
June 5, 2025	Until 1 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Final application approval
From June 6, 2025, to June 12, 2025	8:00 AM – 6:00 PM	Not applicable	First Stage.
June 16, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	First Stage results.
From June 16, 2025, to June 18, 2025	From 1:00 PM on 06/16/2025 to 1:00 PM on 06/18/2025	Candidate Area	Appeal period for First Stage
June 23, 2025	Until 1:00 PM	Candidate Area	Response to appeal regarding the First Stage
June 23, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Final results of the First Stage final da Primeira Etapa.
June 24, 2025	8:00 AM – 6:00 PM	Not applicable	Second Stage.
June 25, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Second Stage results
From June 25, 2025, to June 27, 2025	From 1:00 PM on 06/25/2025 to 1:00 PM on 06/27/2025	Candidate Area	Appeal period for Second Stage
July 1, 2025	Until 1:00 PM	Candidate Area	Response to appeal regarding the Second Stage
July 1, 2025	Until 6:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Divulgação do resultado final da Segunda Etapa e dos horários individualizados da ordem de realização da Terceira Etapa.
From July 2, 2025, to July 8, 2025	08:00 AM – 06:00 PM	Links para webconferências serão enviados por e-mail em até 24 horas antes do horário agendado para a realização desta etapa	Execution of the Third Stage.*

July 9, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Disclosure of the Results of the Third Stage.
From July 9, 2025, to July 11, 2025	From 1:00 PM on July 9, 2025, until 1:00 PM on July 11, 2025	Candidate Area	Deadline for submitting appeals related to the Third Stage.
July 14, 2025	Up to 11:59 PM	Candidate Area	Reply to the appeal related to the Third Stage.
July 15, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Announcement of the Final Result of the Third Stage, the classification of candidates in all stages, and the Provisional Partial Result.
From July 15, 2025, to July 17, 2025	From 1:00 PM on July 15, 2025, until 1:00 PM on July 17, 2025	Candidate Area	Appeal period for the Provisional Partial Result.
July 18, 2025	Until 1:00 PM	Candidate Area	Response to the appeal and announcement of the Provisional Partial Result.
July 21, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Ratification of the Provisional Partial Result.
From August 1, 2025, to August 5, 2025	7:00 AM – 1:00 PM	PPGCRDF Administrative Office	Enrollment request by all classified candidates and submission of supporting documents by candidates registered for reserved affirmative action vacancies and approved candidates.
From August 16, 2025, to August 22, 2025	From 8:00 AM on August 16, 2025, until 11:59 PM on August 22, 2025	Candidate Area	Appeal period for the preliminary result of the heteroidentification committees.
Until August 31, 2025	Until 1:00 PM	Candidate Area	Response to the appeal regarding the preliminary result of the panels and committees.
September 1, 2025	Until 1:00 PM	SIGA X Notice Board and <a href="https://www2.ufjf.br/ppgcrdf/">https://www2.ufjf.br/ppgcrdf/</a>	Publication of the Final Approved Selection Result, including the nominal list of approved and waitlisted candidates.

From September 2, 2025, to September 5, 2025	7:00 AM – 1:00 PM	PPGCRDF Administrative Office	Registration of the approved candidates.
From September 8, 2025, to September 9, 2025	7:00 AM – 1:00 PM	PPGCRDF Administrative Office	If summoned, registration of the candidate from the waitlist.

\* A maximum delay of up to 10 minutes will be allowed for the commencement of the Third Stage.

## 10. Enrollment

Classified candidates who do not request enrollment between August 1, 2025, and August 5, 2025, will forfeit their right to the position and will be disqualified from the selection process. To request enrollment in the PPGCRDF Master's Program, classified candidates must submit:

- A copy of the undergraduate diploma; or
- A certificate or declaration indicating the graduation date, issued by the competent authority of the institution of origin.

For graduates from private institutions, the declaration must include the student's name, the completed course, the graduation date, and the protocol number for the diploma request. For graduates from public institutions, the certificate or declaration must be issued by the Office of Academic Affairs and Records or an equivalent department.

If the candidate enrolls without having the undergraduate diploma, the registered diploma must be submitted up to 60 (sixty) days before the scheduled date for the dissertation defense. Admission will only be finalized upon enrollment with the Office of Academic Affairs and Records (CDARA).

The approved candidate must complete enrollment in person at the PPGCRDF office between September 2, 2025, and September 5, 2025, using the enrollment form available on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>). Failure to complete enrollment during this period will be considered a withdrawal, and the next candidate on the waiting list will be called.

The call for waitlisted candidates will be made via email and through the publication of a nominal list on the PPGCRDF website. The waitlisted candidate who is called must enroll in person at the PPGCRDF office between September 8, 2025, and September 9, 2025, using the form available on the same website. Absence during this period will also be considered a withdrawal.

## 11. Contact Information

Email: [mestrado.fisioterapia@ufjf.br](mailto:mestrado.fisioterapia@ufjf.br)

Website: : <https://www2.ufjf.br/ppgcrdf/>

## 12. Required Bibliography for the Dissertation Pre-Proposal Defense (Third Stage)

- Portney LG, Watkins MP. Foundations of Clinical Research: Applications to Practice. New Jersey: Prentice-Hall; 1st, 2nd, or 3rd edition (Chapters 1, 2, and 7).
- Vieira S. Introdução à Bioestatística. Elsevier, 4th ed., 2008. (Chapters 1, 2, 4, 5, 10, 11, and 13).
- Hulley SB, Cummings SR, Browner WS, Grady DG. Designing Clinical Research, 4th edition. Artmed (Chapters 4, 7, and 10).

## 13. Final Provisions

This selection process is the first step in a sequence of procedures. Approval in the selection process does not, by itself, guarantee admission to the program; enrollment, if approved in accordance with applicable regulations, is

what secures the position. By applying, the candidate implicitly agrees to the rules and conditions of this notice and may not claim ignorance of its contents.

Omitted cases will be resolved by the Selection Committee, the PPGCRDF Council, or, when deemed necessary, by the UFJF Office of Graduate Studies and Research.

This notice was approved by the PPGCRDF Council on April 4, 2025.

## ANNEX 1

### Instructions for Filling Out the Union Collection Guide

1 – Access the website:

<https://pagtesouro.tesouro.gov.br/portal-gru/#/emissao-gru>

2 – The following screen will appear:



Emissão de GRU

Para preenchimento dos campos da GRU (ex. Código da Unidade Gestora Arrecadadora, Código de Recolhimento, Número de Referência, se obrigatório, valor a ser pago, etc.), é necessário que o contribuinte entre em contato com o Órgão Público favorecido pelo pagamento (ex. Tribunais, Universidades, Ministérios, entre outros). **A Secretaria do Tesouro Nacional não é responsável pelo fornecimento destas informações.**

Para acessar as instruções de preenchimento da GRU Simple, clique [aqui](#).

Para acessar as instruções de preenchimento da GRU Judicial, clique [aqui](#).

Unidade Gestora Arrecadadora (Obrigatório)

Selecione uma Unidade Gestora

Código de Recolhimento (Obrigatório)

Selecione um código de recolhimento

Voltar Limpar Avançar

Fill in the following fields:

Managing Unit: 153061

Collection Code: 28883-7

3 – Click on "NEXT"

The screen below will appear:



Código de Recolhimento

28883-7 - TAXA DE INSCRIÇÃO EM CONCURSO PÚBLICO

CPF ou CNPJ do Contribuinte (Obrigatório)

Digite o CPF ou CNPJ do contribuinte

Nome do Contribuinte (Obrigatório)

Digite o nome do contribuinte ou a razão social da empresa

Número de Referência (Obrigatório)

Digite o número de Referência

Competência

Digite o mês e o ano da competência



Vencimento

Digite a data de vencimento



Valor Principal (Obrigatório)

Digite o valor principal

(-) Descontos/Abatimentos

Digite o valor dos descontos e/ou abatimentos

(-) Outras Deduções

Digite o valor de outras deduções

(+) Mora/Multa

Digite o valor da mora e/ou multa

(+) Juros/Encargos

Digite o valor dos juros e/ou encargos

(+) Outros Acréscimos

Digite o valor de outros acréscimos

Valor Total

R\$ 0,00

Voltar

Limpar

Emitir GRU

4 – Fill in the required fields and enter 2024022043 in the reference number field.

Next, generate the GRU and make the payment at Banco do Brasil.