



**MINISTRY OF EDUCATION  
FEDERAL UNIVERSITY OF JUIZ DE FORA  
FACFISIO/UFJF RESOLUTION NO. 15, OF NOVEMBER 6, 2024**

The Coordination of the Graduate Program in Rehabilitation Sciences and Physical-Functional Performance (PPGCRDF) of the School of Physical Therapy at the Federal University of Juiz de Fora (UFJF) hereby announces the internal resolution establishing the guidelines for carrying out a Postdoctoral Fellowship, following Resolution No. 48/2015-CSPP.

**General Provisions:**

The PPGCRDF is structured around the Concentration Area titled "Performance and Rehabilitation in Different Health Conditions," with the following research areas:

I - Cardiorespiratory performance and rehabilitation in different health conditions;

II - Evaluation and intervention processes associated with the neuromusculoskeletal system.

A Postdoctoral Fellowship is understood as the activities carried out by an individual holding a doctoral degree under the supervision of a mentor, with the following objectives:

I - Promote the conduct of high-level studies;

II - Strengthen the institution's research groups;

III - Promote the involvement of Brazilian and foreign researchers in the Postdoctoral Fellowship.

The main activity of the Postdoctoral Fellowship consists of executing a research project aligned with at least one of the Program's research lines. Additionally, the fellowship may include extension activities (when applicable) and teaching activities, both in the Graduate Program and undergraduate courses, in collaboration with the supervisor and/or the person responsible for the course.

The PPGCRDF informs that there are no scholarships for postdoctoral researchers.

**Requirements for Application:**

Candidates for the Postdoctoral Fellowship at PPGCRDF must meet the full requirements of Resolution No. 48/2015 CSPP/UFJF and fulfil the following additional requirements:

a. Hold a doctoral degree obtained from a program recognized by CAPES in Brazil or abroad, following the Haia Convention;

b. Submit a work plan that includes a research project linked to at least one of the PPGCRDF's research areas, detailing the duration and the contribution to the Program. The minimum contribution to the Program involves: submission of at least one article to a scientific journal classified in the "A" stratum of the QUALIS/CAPES system, in addition to collaborating in the production, writing, and submission of other scientific articles in partnership with the supervisor, co-supervision of students (undergraduate, scientific

initiation, specialization, master's, and/or doctoral), as well as teaching classes, giving lectures, and/or collaborating in undergraduate and graduate courses, as well as participating in extension activities (when applicable) and assisting in the fundraising efforts with research funding agencies.

At the midpoint of the period established in the work plan schedule, the supervisor will assess the development of the proposed activities and may propose to the program board the dismissal of the doctoral candidate conducting postdoctoral studies under their supervision if the established goals have not been minimally met.

At the end of the postdoctoral fellowship period, the certificate will only be issued for those who have met the minimum required contribution duly approved by the program board. The final evaluation will be based on the submitted report and follow the recommendations regarding the actual contribution to the Program.

### **Postdoctoral Fellowship Application:**

Applications for the postdoctoral fellowship will be accepted on a rolling basis through a request submitted to the Program Board.

#### **Mandatory Documents for Submission:**

1. A letter of intent explaining the candidate's motivation to participate in the Postdoctoral Fellowship;
2. A letter of acceptance from the supervisor, a permanent faculty member of PPGCRDF, who will oversee the execution of the project;
3. A copy of the doctoral degree certificate, with national validity or certified by the Haia Convention;
4. Updated curriculum vitae in the LATTES platform (for foreign candidates, a printed curriculum vitae);
5. A work plan containing:
  - a) A research project of no more than 15 pages, typed on A4 paper, Arial font, size 11, single-spaced. Projects submitted without adhering to this standard will not be considered. The project should include the following components: 1. Introduction; 2. Objectives; 3. Strategies/Methodology; 4. Expected Results; 5. Timeline; 6. Budget; 7. Bibliographic References (ABNT).
  - b) Teaching activities;
  - c) Extension activities (if applicable);
  - d) Other activities.
6. A declaration from the institution or company authorizing the candidate's leave for carrying out the postdoctoral activities, if the candidate has an employment relationship (according to Article 2, First, Item c of Resolution 48/2015 CSPP/UFJF), with partial dedication to the fellowship allowed;
7. If the candidate is a beneficiary of a grant from a funding agency or similar for the postdoctoral fellowship, they must present supporting documentation issued by the respective institution.

After the candidate submits the application documents, they will be analyzed by the proposed supervisor, who will act as the process reporter. The application will then be forwarded to the program board for deliberation.

These guidelines were approved in a regular meeting of the PPGCRDF board held on October 4, 2024.

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