

Coordination of the Graduate Program in Rehabilitation Sciences and Physical-Functional Performance - Master's level

REMOTE SELECTION NOTICE FOR THE MASTER'S DEGREE AT GRADUATE PROGRAM IN REHABILITATION SCIENCES AND PHYSICAL-FUNCTIONAL PERFORMANCE (PPGCRDF) – 2024

The Coordination of PPGCRDF, with a concentration area on Performance and Rehabilitation in Different Health Conditions, research lines in Cardiorespiratory Performance and Rehabilitation in Different Health Conditions, and Processes of Assessment and Intervention Associated with the Neuro-Musculoskeletal System of the Faculty of Physical Therapy at Federal University of Juiz de Fora (UFJF), announces the opening of applications for the selection of candidates for the master program, starting in the second academic semester of 2024. The selection process is in accordance with Resolution No. 67/2021 of the Higher Council of UFJF (CONSU), Ordinance/SEI No. 311, of March 7, 2022, from the Dean of Graduate Studies and Research (PROPP), Resolution No. 28/2023 of the Graduate and Research Sectoral Council (CSPP), and Normative Instruction PROPP/UFJF No. 2, of January 22, 2024.

The minimum period for completing the master program, including the dissertation, must not be less than 12 (twelve) months and not exceed 24 (twenty-four) months, according to regulatory provisions (Article 50 of the General Regulation of Stricto Sensu Graduate Programs at UFJF - Resolution CSPP/UFJF No. 28/2023).

1. Target audience

Holders of a bachelor's degree or equivalent document in any field of knowledge, issued by a course recognized by the Ministry of Education or a foreign diploma duly validated in Brazil, with the bachelor's degree being **mandatory** at the time of enrollment.

2. Advisors, research line, research projects and number of vacancies offered in each line of research are described in the table below:

Advisor's name	Campus where activities are carried out	Department	Research line	Research project
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Anaelli Aparecida Nogueira Campos http://lattes.cnpq.br/1380793960958329	JF	UFJF-ICB	Assessment and intervention processes associated with the neuro-musculoskeletal system	Prediction of manual actions: a physiological approach in health and disease conditions from an observation paradigm Modulation of motor representations by emotional objects
Anderson José http://lattes.cnpq.br/8217436014500962	JF	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Emotional Aspects Associated with Rehabilitation and Physical Training in Different Health Conditions Assessment, Physiotherapy, and Pulmonary Rehabilitation in Individuals with Acute and Chronic Respiratory Diseases
Carla Malaguti http://lattes.cnpq.br/0074687127503338	JF	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Clinical Studies and Systematic Reviews Involving Assessment and Pulmonary Rehabilitation Strategies in the Following Health Conditions: Hospitalized Patients, COPD, Cystic Fibrosis, Bone Marrow Transplantation
Daniel Godoy Martinez http://lattes.cnpq.br/3612223055224485	JF	UFJF-FAEFID	Cardiorespiratory performance and rehabilitation in different health conditions	Acute and Chronic Effects of Physical Exercise on Cardiovascular, Respiratory, and Autonomic Parameters in Various Populations
Diogo Carvalho Felício http://lattes.cnpq.br/4575024405196776	JF	UFJF-FACFISIO	Assessment and intervention processes associated with the neuro-musculoskeletal system	Effectiveness of Recovery Strategies for Amateur Athletes
Diogo Simões Fonseca http://lattes.cnpq.br/4706804951472122	JF	UFJF-FACFISIO	Assessment and intervention processes associated with the neuro-musculoskeletal system	Therapeutic Physical Resources Applied to Musculoskeletal Health Conditions Biomechanical Assessment of Human Movement in Musculoskeletal Health Conditions Translation, Cultural Adaptation, and Validation of Instruments Targeting Musculoskeletal Health Conditions
Érica Cesário Defilipo http://lattes.cnpq.br/2108650298722334	GV	UFJF-ICV	Assessment and intervention processes associated with the neuro-musculoskeletal	Evaluation and Physiotherapeutic Intervention in Children with Neuro-Musculoskeletal Dysfunctions

			system	
Lidiane Aparecida Fernandes http://lattes.cnpq.br/5021585349005971	GV	UFJF-ICV	Assessment and intervention processes associated with the neuro-musculoskeletal system	Effects of Cortical Modulation on Manual Behavior and Bilateral Transfer of Learning Assessment of the Impact of Aquatic Activities for Children with Disabilities
Lilian Pinto da Silva http://lattes.cnpq.br/0661659409442444	JF	UFJF-FACFISIO	Cardiorespiratory performance and rehabilitation in different health conditions	Effects of Physical Exercise, Lifestyle Habits, and Behavior Change Education on Health Conditions and Health Behaviors of Adults with Pre-Diabetes and Diabetes
Marco Antonio Cavalcanti Garcia http://lattes.cnpq.br/2198884807181845	JF	UFJF-ICB	Assessment and intervention processes associated with the neuro-musculoskeletal system	Neuromechanical Aspects of Laterality and Lateral Preference Electrodiagnosis through Transcranial Magnetic Stimulation
Maycon de Moura Reboredo http://lattes.cnpq.br/7917461069763204	JF	UFJF-FACMED	Cardiorespiratory performance and rehabilitation in different health conditions	Evaluation of frailty, sarcopenia, and chronic pain in patients with chronic kidney disease
Paula Silva de Carvalho Chagas http://lattes.cnpq.br/6390215585850045	JF	UFJF-FACFISIO	Assessment and intervention processes associated with the neuro-musculoskeletal system	Assessment of the functionality of infants, children, and adolescents with neuro-motor dysfunctions, chronic health conditions, and related factors.
Number of vacancies offered in the research line of cardiopulmonary performance and rehabilitation in different health conditions.				Total: 8 Vacancies reserved for affirmative actions: 3
Number of vacancies offered in the research line of assessment and intervention processes associated with the neuromusculoskeletal system.				Total: 10 Vacancies reserved for affirmative actions: 4

Subtitle: GV = Governador Valadares, JF = Juiz de Fora.

Note: The candidate can only apply for one vacancy and must indicate their chosen research line in the electronic application form.

3. Application

The application will be carried out online by the candidate through the website <https://sigax.ufjf.br/publico/posstricto/edital/726>.

3.1. Application period: March 25 to May 3, 2024.

3.2. Documents required for registration:

- a) Fully completed electronic application form by the candidate, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>);
- b) Simple copy of birth or marriage certificate;
- c) Simple copies of RG (Identity Card) and CPF (Individual Taxpayer Registry);
- d) Simple copy of voter registration;
- e) Proof of voting in the last election or electoral discharge certificate issued on the TSE website (<http://www.tse.jus.br/eleitor/servicos/certidoes/certidao-de-quitacao-eleitoral>);
- f) Simple copy of military discharge certificate or service, for male candidates;
- g) In the case of foreign candidates, a simple copy of a valid identity document and temporary or permanent visa authorizing studies in Brazil during the course in the PPGCRDF (Article 14, V, of the General Regulations of Stricto Sensu Graduate Programs);
- h) Simple copy of Undergraduate Diploma, or equivalent document, or a declaration issued by the competent authority of their home institution, stating the expected date for graduation in the Undergraduate course issued by the competent authority of their home institution, before enrollment in the Graduate Course for which they are applying;
- i) Proof of payment of the application fee, according to Annex 1 of this Notice or document proving exemption from the fee;
- j) Declaration of availability to fulfill 20 (twenty) hours per week in the graduate program, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>);
- k) Proof of proficiency in Portuguese for foreign candidates, in accordance with art. 25 of the General Regulation of stricto sensu Graduate Programs of UFJF;
- l) Proof of knowledge of the English language, for the candidate who chooses to present such proof in substitution for the proficiency assessment in the English language in the third stage of the selection;
- m) Preliminary dissertation project prepared in accordance with the guidelines described in item 4 of this Notice;
- n) Updated Lattes Curriculum (Full model);
- o) Supporting documentation of the information presented in the order in which they are cited in the Lattes Curriculum and in landscape layout;
- p) Curriculum scoring table duly completed by the candidate, available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>).

Observations:

- All documents must be sent in PDF format;
- According to Decree 9094/2017, there is no need to authenticate the documents sent;
- The files of scanned documents must have good quality/resolution, to allow adequate visualization of all information contained therein.

3.3. In the application form, the candidate must choose one of the modalities, as described below:

- 1) General vacancies
- 2) Vacancies reserved for affirmative actions indicating one of the groups provided for in Article 2 of Resolution 67/2021 of the CONSU:
 - I - Black (black, brown);
 - II - Traditional Peoples and Communities;
 - III - Trans People (transgender, transsexual, and transvestite);
 - IV - People with disabilities (PWD);
 - V - Refugees, applicants for refugee status, and humanitarian immigrants.

3.4. To compete for reserved vacancies in Modalities I to IV, the candidate must fill out and sign a self-declaration corresponding to the required group, whose model is available for download on the PPGCRDF website. The required group at the time of registration cannot be changed at any stage of the selection process. For further clarification, consult ordinances no. 04/2022 and no. 311/2022 - PROPP, which are available for download on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>).

3.5. Application fee:

The application fee is R\$ 130.55. This amount refers to the costs related to the preparation of the selection procedures. The payment slip for registration payment must be generated on the website of the National Treasury, according to detailed instructions in Annex 1 of this Notice. Payments made after the end of the application period will be disregarded, resulting in the disapproval of the application. Under no circumstances will the application fee be refunded. The candidate whose bank scheduling is not completed by the final date of registrations will have their application disapproved. Full exemption from the application fee will be granted to candidates who meet the criteria established by Law 12,799 of April 10, 2013. Candidates who request exemption from the application fee because they are members of low-income families must submit a handwritten declaration, signed by the candidate, stating that they meet the requirements of Law 12,799 of April 10, 2013. The program's secretariat will consult the CadÚnico Management Agency to verify the veracity of the information provided by the candidate. The charging of application fees in the selection process for Stricto Sensu postgraduate courses is supported by the opinion of the Federal Attorney's Office with UFJF (no. 140/2015/PF/UFJF/PGF/AGU, of February 27, 2015).

3.6. All communication with candidates during the selection process will be carried out via the candidate area or notice board in SIGA X or by email, when necessary. It is the candidate's responsibility to provide their email correctly to enable this communication, as well as to frequently check the candidate area and the notice board in SIGA X. After the selection process is completed, subsequent email changes must be communicated to the PPGCRDF secretariat (mestrado.fisioterapia@ufjf.br).

4. Master's Thesis Project Proposal

The master's thesis project proposal must be elaborated based on the research line for which the candidate is applying. The project proposal must follow the proposed outline, restricted

to a maximum of 7 (seven) pages, typed on A4 paper, Arial font, size 11 (eleven), single spacing. Proposals submitted without adherence to this standard will be disregarded.

In the general data of the project proposal, the title of the dissertation proposal and the following components must be indicated:

1. Introduction, problem characterization, and justification

Describe the state of the art where the problem, whose solution is proposed from the development of the presented dissertation proposal, is inserted, demonstrating its relevance.

2. Objectives

Explain the general objective and specific objectives of the research.

3. Strategies/Methodology

Describe how the proposed objectives will be achieved.

4. Expected Results

Indicate the expected results.

5. Schedule

Develop a schedule of activities to be carried out in the dissertation proposal.

6. Budget

Prepare a detailed budget for the dissertation proposal, if there is a request for resources or financial feasibility for other cases.

7. References (ABNT format)

Note 1: In case of absence or incorrect submission of any documentation, the application will be denied.

Note 2: The person with disabilities (PWD) must inform PPGCRDF at the time of application so that accessibility conditions and other measures to enable their participation with equality in the selection process can be provided.

Note 3: After the publication of the final homologated result of the selection process, the documents of the non-classified candidates and of the classified candidates not enrolled will be stored following the institution's current guidelines in the virtual drive of PPGCRDF for 1 (one) year.

Note 4: The selection process will be valid for 1 (one) year, with the possibility of extension for an equal period, in case it is impossible to conduct a new selection process the following year.

Note 5: The vacancies are not mandatory to fill, but only establish a maximum limit. PPGCRDF is not obligated to fill all vacancies.

5. Examining Board of Professors

The Examining Board will be composed of the following professors from the PPGRDF permanent faculty:

Anaelli Campos, PT, PhD

Anderson José, PT, PhD

Carla Malaguti, PT, PhD

Cristino Carneiro Oliveira, PT, PhD

Daniel Godoy Martinez, PT, PE, PhD

Diogo Carvalho Felício, PT, PhD

Diogo Simões Fonseca, PT, PhD

Érica Cesário Defilipo, PT, PhD

Lidiane Aparecida Fernandes, PE, PhD

Lilian Pinto da Silva, PT, PhD

Marco Antonio Cavalcanti Garcia, PT, PE, PhD

Maycon de Moura Reboredo, PT, PhD

The candidate whose application has been approved may request, from the PPGCRDF, the challenge of 1 (one) or more members of the Examining Board if there is any connection that compromises the impartiality of the process and if it is proven with appropriate documentation (links, references, documents, and any additional information that corroborates the reason stated by the candidate).

The challenged member(s) of the Examining Board must be replaced by other member(s) of the faculty of the PPGCRDF in order to ensure the completion of the 2024 selection process for the master program, with the right of prior knowledge to the candidates.

The examining board will be aware of the candidate's name for the First Stage. The board of examining professors for all stages of the selection will be composed of at least two of the professors constituting the Examining Board.

6. Selection

The entire selection process, which will be conducted remotely, will commence on March 25, 2024, as per the calendar provided in item 9 of this notice, and involves three stages. PPGCRDF will not be responsible for any technical problems, equipment failures, connectivity issues, communication, or any other issues that may occur. It will be the responsibility of the candidates to maintain equipment, connectivity, and communication during any stage of the selection process. In case the selection process is hindered by communication failures or other technical issues, the candidate will be disqualified.

6.1. First Stage – Evaluation of the Lattes Curriculum (eliminatory and classificatory)

The evaluation of the curriculum vitae will be conducted by an examining board composed of at least two faculty members from the examining board of professors. The maximum number of 03 (three) candidates per available vacancy in each of the two research lines will be approved for the next stage, classified according to the highest score obtained, in descending order. The organization of the curriculum must necessarily follow the outlined structure below. The supporting documents must be attached in the same sequence as the Lattes Curriculum. The score for this stage of the selection process will be disclosed nominally on the SIGA X notice board and on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule outlined in item 9 of this notice.

The structuring and scoring of the curriculum vitae will follow these criteria:

- a) Scientific articles published in indexed journals (10, 9, 8, 7, 6, 5, 4, 3 points each, respectively for A1, A2, A3, A4, B1, B2, B3, and B4 evaluated according to the current classification of WebQualis quadrennium 2017-2020 - Physical Education area; Sucupira Platform (capes.gov.br)).
- b) Papers presented at Scientific Events (2 points each). The maximum score for this item will be 20 (twenty) points.
- c) Book chapter published with ISBN (5 points each); book published with ISBN (10 points each); or patent, with presentation of the INPI registration number (10 points each). The maximum score for this item will be 20 (twenty) points.
- d) Specialization or Residency (10 points each). The maximum score for this item will be 10 (ten) points.
- e) Teaching assistantship, professional training, and extension (2.5 points per semester that can last between 4 to 6 months) or Scientific Initiation (7.5 points per semester). The maximum score for this item will be 20 (twenty) points.
- f) Teaching experience in higher education of at least 45 hours/semester (5 points for each semester). The maximum score for this item will be 20 (twenty) points.

Sole paragraph: The score obtained in this stage will be calculated by the sum of the scores achieved in each of the criteria. The maximum score awarded will be 100 (one hundred) points, calculated as follows:

$$\text{Candidate's score in the first stage} = \frac{\text{candidate's score}}{\text{highest score among candidates}} \times 100$$

6.2. Second Stage – Evaluation of the Master’s thesis project proposal (eliminary and classificatory)

The evaluation of the dissertation proposal in written form will be conducted by an examining board composed of at least two faculty members from the examining board of professors, with a score ranging from 0 (zero) to 100 (one hundred) points, eliminary for a score below 70 (seventy) points and classificatory for a score equal to or higher than 70 (seventy) points. The score for this stage of the selection process will be disclosed nominally on the SIGA X notice board and on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule outlined in item 9 of this notice.

The evaluation will be based on the following criteria: 1) Relevance of the study; 2) Foundation; 3) Objectives; 4) Study design; 5) Sample; 6) Instruments and procedures; 7) Data analysis; 8) Writing quality; 9) Currency and relevance of bibliographic references; 10) Execution schedule and financial feasibility. Each evaluation criterion presented will be worth 100 (one hundred) points and, for the final score of this item, the arithmetic average of the scores obtained in each evaluation criterion by each faculty member will be calculated.

6.3. Third Stage – Defense of the Master’s thesis project proposal and Proficiency in English or Portuguese (eliminary and classificatory)

The individualized schedules for the order of defense of the approved candidates for the Third Stage of the selection process will be disclosed on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule outlined in item 9 of this notice.

The evaluations of this stage will be conducted by an examining board composed of at least two faculty members from the examining board of professors. The link for access to the virtual defense room will be sent by email to the candidate by the examining board within 24 hours before the scheduled time for the Third Stage. The Google Meet platform will be used. Therefore, it is important that the candidate has access to this platform beforehand and verifies that the microphone and camera are functioning correctly to fulfill this stage.

The candidate must be available and online half an hour before the scheduled time for their defense and have access to a computer equipped with a camera, microphone, and internet that guarantee their participation in the process without interruptions.

The candidate must present a photo identification document to be requested by the examining board at the beginning of the Third Stage. Otherwise, the candidate will be prevented from completing it.

In case of non-attendance by the candidate, that is, if the candidate does not access the virtual defense room at the scheduled time for this stage of the selection process, they will be disqualified. There will be a MAXIMUM tolerance of 10 (ten) minutes of delay for participation in this stage of the selection process. The defense will be recorded, with its storage guaranteed.

This stage will be divided into two parts.

First part: online defense of the dissertation proposal, themes related to the research line chosen by the candidate, and verification of knowledge of the bibliography indicated for study.

Second part (alternatives A or B): proficiency in the English or Portuguese language (in the case of foreign candidates).

The first part will be scored from 0 (zero) to 70 (seventy) points and the second part will be scored from 0 (zero) to 30 (thirty) points, totaling 100 (one hundred) points, eliminary for a score below 70 (seventy) points and classificatory for a score equal to or higher than 70 (seventy) points.

First part: defense of the dissertation proposal by the examining board, following the following criteria: 1) Relevance of the project; 2) Foundation; 3) Study design; 4) Sample; 5) Instruments and procedures; 6) Data analysis; 7) Execution schedule and financial feasibility; 8) Overall evaluation. Each evaluation criterion presented will be worth 100 (one hundred) points and, for the final score of this item, the arithmetic average of the scores obtained in each evaluation criterion by each faculty member will be calculated and transformed into a maximum of 70 (seventy) points.

Second part (alternative A): considering that article 25 of the General Regulation of stricto sensu Postgraduate Education requires proof of proficiency in at least one foreign language for regular students in postgraduate courses, proficiency in the English language will be evaluated through the reading and interpretation of an abstract of a scientific article in English provided at the time of the defense. In the case of foreign candidates, proficiency in the

Portuguese language will be evaluated through the reading and interpretation of an abstract of a scientific article in Portuguese provided at the time of the defense. The candidate will have 10 (ten) minutes to read and interpret the abstract in English/Portuguese and answer questions related to it, with the use of a printed dictionary allowed. The score for this part of the stage will range from 0 (zero) to 30 (thirty) points and will be obtained from the sum of all questions.

Second part (alternative B): as an option to the proficiency assessment in the English language in alternative A of the third stage, the candidate may present, at the time of registration in PDF format, one of the following proofs of English language proficiency:

1. TOEFL (minimum of 72 points on the Internet Based Test - IBT, or 550 points on the Paper-based test - PBT, or Institutional Test Program – ITP);
2. IELTS Academic (Score equal to or higher than 6.0 for reading ability);
3. Cambridge First Certificate in English (Grades C, B, or A);
4. Cambridge Certificate in Advanced English (Grades C, B, or A);
5. Cambridge Certificate of Proficiency in English (Grades C, B, or A);
6. Michigan Examination for the Certificate of Competency in English (Grades LP, P, or H);
7. Michigan Test of English for International Communication (Score equal to or higher than 300);
8. Certificate of proficiency in English according to the Common European Framework of Reference for Languages – CEFRL (minimum B1) issued by duly licensed language schools.

Sole paragraph: Certificates issued by online certification exams that are not listed in the exams above will not be accepted. Once the certificate copy is validated by the selection committee, the candidate will receive a score of 30 (thirty) points, which will be attributed to the relevant part of the third stage for the final calculation of this stage. The first part of this third stage of selection will be worth 70 (seventy) points and the second part will be worth 30 (thirty) points. The final score of this stage will be calculated by summing the scores obtained in each part.

6.4. Final Score of the Selection Process: The final score will be calculated by summing the three stages of the selection (Stage 1 + Stage 2 + Stage 3), which will be disclosed nominally on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule outlined in item 9 of this notice.

6.5. Classification: It will be determined according to the final score of the selection process, in descending order, by research line. The nominal list of approved and surplus candidates by research line will also be disclosed. In the existence of remaining vacancies, surplus candidates may request the vacancy, provided it is accepted by the advisor of the research line chosen by the candidate.

6.6. Tiebreaker Criteria: It will be determined by the highest score obtained in the Second Stage of the selection process, related to the evaluation of the dissertation proposal submitted by the candidate.

7. Results

The results of all stages of the selection process will be officially disclosed on the PPGCRDF website (<https://www2.ufjf.br/ppgcrdf>), according to the schedule outlined in item 9 of this notice and will be available on the SIGA X notice board. No results related to the stages of this Notice may be used in future selection notices of PPGCRDF.

8. Appeals

Candidates will have the right to file appeals at all stages of the selection process for PPGCRDF within the period stipulated in the calendar (item 9 of this Notice). Appeals must be submitted through the "Appeals" form available in the Candidate Area, according to the deadlines set forth in the schedule in item 9 of this Notice. Information regarding filed appeals will be available for consultation by candidates and members of the examining board at <https://sigax.ufjf.br/publico/posstricto/edital/726>. Candidates will be granted the right to review the content of all tests and their respective scoring spreadsheets and may request access to copies of all documents related to the competition. The right to review their documents (including assessment corrections) is guaranteed to candidates through Resolution No. 06/2013-CSPP.

9. Schedule

Date	Time	Place	Activity
March 25, 2024 to May 3, 2024	From 8:00 a.m. on March 25, 2024, until 11:59 p.m. on May 3, 2024.	Online: https://sigax.ufjf.br/publico/posstricto/edital/726	Application for the selection process.
May 7, 2024	Until 1:00 p.m.	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Approval of applications.
May 7, 2024 to May 9, 2024	From 1:00 p.m. on May 7, 2024, until 1:00 p.m. on May 9, 2024	Candidate area	Deadline for appeals regarding the approval of applications and objections to members of the examining board.
May 10, 2024	Until 1:00 p.m.	Candidate area	Response to the appeal regarding the approval of applications and objections to members of the examining board.
May 10, 2024	Until 1:00 p.m.	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Final approval of applications.
May 13, 2024 to May 17, 2024	8:00 a.m. - 6:00 p.m.	Not applicable	Completion of the First Stage.
May 20, 2024	Until 1:00 p.m.	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the results of the First Stage.

May 20, 2024 to May 23, 2024	From 1:00 p.m. on May 20, 2023, until 1:00 p.m. on May 23, 2024	Candidate area	Deadline for appeals relating to the First Stage.
May 24, 2024	Until 1:00 p.m	Candidate area	Response to the appeal relating to the First Stage.
May 24, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the final result of the First Stage.
May 27, 2024	8:00 a.m - 6:00 p.m.	Not applicable	Completion of the Second Stage
May 28, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the results of the Second Stage.
May 28, 2024 to May 31, 2024	From 1:00 p.m. on May 28, 2024, until 1:00 p.m. on May 31, 2024	Candidate area	Deadline for appeals relating to the Second Stage.
June 4, 2024	Until 1:00 p.m	Candidate area	Response to the appeal relating to the Second Stage.
June 4, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the final results of the Second Stage and the individualized schedules for the Third Stage.
June 5, 2024 to June 12, 2024	8:00 a.m. - 6:00 p.m.	Links to web conferences will be sent by email up to 24 hours before the scheduled time for this stage	Completion of the Third Stage.*
June 17, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the results of the Third Stage.
June 17, 2024 to June 19, 2024	From 1:00 p.m. on June 17, 2024 to 1:00 p.m. on June 19, 2024	Candidate area	Deadline for appeals relating to the Third Stage.
June 20, 2024	Until 11:59 p.m.	Candidate area	Response to the appeal relating to the Third Stage.
June 21, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the Final Result of the Third Stage, the classification of candidates in all stages and the Provisional Partial Result.
June 21, 2024 to June 25, 2024	From 1:00 p.m. on June 23, 2024 to 1:00 p.m. on June 27, 2024	Candidate area	Deadline for appealing the Provisional Partial Result.
June 27, 2024	Until 1:00 p.m	Candidate area	Response to the appeal and publication of the Provisional Partial Result.

June 28, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Approval of the Provisional Partial Result.
July 1, 2024 to July 4, 2024	7:00 a.m. - 1:00 p.m.	PPGCRDF Secretariat	Request for enrollment by all classified candidates and delivery of supporting documents by candidates enrolled in vacancies reserved for affirmative actions and approved.
July 16, 2024 to July 22, 2024	From 8:00 a.m. on July 16, 2024, until 11:59 p.m. on July 22, 2024	Candidate area	Deadline for appeals regarding the preliminary results of the hetero-identification panels and the special verification committee.
Until July 31, 2024	Until 1:00 p.m	Candidate area	Response to the appeal regarding the preliminary results of the panels and commissions.
August 1, 2024	Until 1:00 p.m	SIGA X bulletin board and https://www2.ufjf.br/ppgcrdf/	Publication of the Final Result of the Approved Selection , with the nominal list of approved and surplus candidates.
August 5, 2024 to August 7, 2024	7:00 a.m. - 1:00 p.m.	PPGCRDF Secretariat	Registration of approved candidates.
August 8, 2024 to August 9, 2024	7:00 a.m. - 1:00 p.m.	PPGCRDF Secretariat	If called, registration of the candidate on the surplus list.

*a maximum of 10 minutes of delay will be tolerated before the start of the Third Stage.

10. Registration

Candidates classified but who do not request Program enrollment between July 1, 2024, and July 4, 2024, will lose their spot and be disqualified from the selection process. Candidates classified in this selection process for the Master Program at PPGCRDF must present, at the time of registration request, a copy of their undergraduate diploma or a certificate/declaration with the graduation date issued by the competent authority of their institution of origin. For candidates who graduated from a private institution, the completion of the course statement must include the student's name, the name of the completed course, the date of graduation, and the diploma request protocol issued by the respective institution. For candidates who graduated from a public institution, the statement or certificate containing the graduation date must be issued by the Academic Affairs and Records Office or competent authority of the respective institution. If the candidate enrolls in PPGCRDF without the Undergraduate

Diploma, it must be presented, duly registered, up to a maximum of 60 (sixty) days before the scheduled date for the Master's Thesis defense. The admission of new students is only complete upon enrollment at the Academic Affairs and Records Coordination (CDARA). The approved candidate must complete their registration in person at the PPGCRDF office between August 5 and 7, 2024, using the appropriate form to be made available on the PPGCRDF website. A candidate who does not complete registration in this period will be considered withdrawn, and the next candidate on the waiting list will be called. The candidate from the waiting list, if called, will be notified by email, in addition to the publication of the list of reserves on the PPGCRDF website. The candidate from the waiting list must complete their registration in person at the PPGCRDF office between August 8 and 9, 2024, using the appropriate form to be made available on the PPGCRDF website. Candidates on the waiting list who do not complete enrollment within this period will also be considered withdrawn.

11. Information

Email: mestrado.fisioterapia@ufjf.br

Website: <https://www2.ufjf.br/ppgcrdf/>

12. Final Provisions

The selection process of this notice constitutes only the first stage of a series of linked procedures. Therefore, approval in the selection process alone does not guarantee the candidate's entry into the course. Registration, if granted in accordance with applicable law, is the act that guarantees the spot to the candidate. The candidate's registration implies knowledge of, and tacit acceptance of the rules and conditions contained in this Notice, regarding which the candidate cannot claim ignorance. Matters not covered in this notice will be resolved by the Selection Committee, by the PPGCRDF Collegiate Board, or, when deemed convenient, by the Dean of Graduate Studies and Research at UFJF.

This Notice was approved by the PPGCRDF Collegiate Board on March 1, 2024.

Bibliography for the defense of the master's thesis project proposal in the Third Stage of selection for the Master's in Rehabilitation Sciences and Physical-Functional Performance

Portney LG, Watkins MP. Foundations of clinical research: applications to practice. New Jersey; Prentice-Hall; 1st, 2nd or 3rd edition (chapters 1, 2 and 7).

Vieira S. Introdução à Bioestatística. Ed. Elsevier, 4^a ed. 2008. (chapters 1, 2, 4, 5, 10,11 and 13)

Stephen B. Hulley; Steven R. Cummings; Warren S. Browner; Deborah G. Grady. Delineando a Pesquisa Clínica, 4^a edição. Artmed (chapters 4, 7 and 10).

ANNEX 1

Instructions for filling out the Union Payment Form

1 - Access the website:

<https://pagtesouro.tesouro.gov.br/portal-gru/#/emissao-gru>

2 - The following screen will open:

🏠 > Emissão de GRU

Emissão de GRU

pag
Tesouro

Para preenchimento dos campos da GRU (ex. Código da Unidade Gestora Arrecadadora, Código de Recolhimento, Número de Referência, se obrigatório, valor a ser pago, etc.), é necessário que o contribuinte entre em contato com o Órgão Público favorecido pelo pagamento (ex. Tribunais, Universidades, Ministérios, entre outros). **A Secretaria do Tesouro Nacional não é responsável pelo fornecimento destas informações.**

Para acessar as instruções de preenchimento da GRU Simples, clique [aqui](#).

Para acessar as instruções de preenchimento da GRU Judicial, clique [aqui](#).

Unidade Gestora Arrecadadora (Obrigatório)

Código de Recolhimento (Obrigatório)

[Voltar](#) [Limpar](#) [Avançar](#)

Enter the following fields:

Unidade Gestora: **153061**

Código de Recolhimento: **28883-7**

3 - Click on "AVANÇAR"

The screen below will appear

Código de Recolhimento

28883-7 - TAXA DE INSCRIÇÃO EM CONCURSO PÚBLICO

CPF ou CNPJ do Contribuinte (Obrigatório)

Digite o CPF ou CNPJ do contribuinte

Nome do Contribuinte (Obrigatório)

Digite o nome do contribuinte ou a razão social da empresa

Número de Referência (Obrigatório)

Digite o número de Referência

Competência

Digite o mês e o ano da competência



Vencimento

Digite a data de vencimento



Valor Principal (Obrigatório)

Digite o valor principal

(-) Descontos/Abatimentos

Digite o valor dos descontos e/ou abatimentos

(-) Outras Deduções

Digite o valor de outras deduções

(+) Mora/Multa

Digite o valor da mora e/ou multa

(+) Juros/Encargos

Digite o valor dos juros e/ou encargos

(+) Outros Acréscimos

Digite o valor de outros acréscimos

Valor Total

R\$ 0,00

Voltar

Limpar

Emitir GRU

4 - Enter the mandatory fields and enter **2024022043** in the “Número de Referência”. Then, issue the GRU and make the payment at Banco do Brasil.